

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
February 20, 2017

Members Present: Schwalm, O'Brien, Rosczyk, Legg, Weiss, Hodges, Adams, Norton

Excused: Weiler, Jock

Absent: Spangler, Anderson, Alden

Others Present: Diane Love-Suvada, Dan Scow, Mark Walling, Don and Anna Sylvester

Motion by Andrea Weiss with support from Erine Adams to accept the Secretary's report. All in favor, motion carried. Motion by Erine Adams second by Kurtis Norton to approve the treasurer's report. All in favor motion carried.

Treasures Report:	(Thru 2/17/17)
Cash on Hand	\$261,985.72
Higgins Twp	\$3,263.49
Interest 1/31/17	<u>\$22.91</u>
Ending Balance	\$265,272.12

CORRESPONDENCE & PUBLIC COMMENT - None

COMMITTEE REPORTS:

Managers Report – State is recommending relocating the DHS offices to a site in Houghton Lake. No lease has been signed. Reasons for relocation according to the State are the new location will be closer to the customer service base, 50% are in the Houghton Lake area. Roscommon, Higgins Lake and St. Helen make up 49 1/2%. The geographic center of the county is by the Health Department, the new location is on the extreme west side of the county. The state recommends the proposed new building for security reasons due to the open floor space. John reported the Sherriff's Department also has reservations about the new location. John said the required improvements are not necessary with the exception of a conference area for staff. The state is requiring they shut down the current location and move to another building during renovation. The Roscommon building is a rental, the new location being proposed is In Pinky's plaza. Number of employees at that location moving out of the community impacts our community. John will send a memo out to DDA with contact info and a summary of the bullets of concern and suggested we contact Representative Rendon.

Todd Jansen is working on securing the easement for the parking behind the buildings downtown. John has had discussions with Todd and Mike Walker. The plan is for a one way drive from 5th to 4th Street with parking the entire width. Tom suggested we get a pre-liminary survey of the plan; this would be helpful when presenting the proposal to Camp Westminster. Erine pointed out that there is currently more parking than there has ever been in the Village. John will make a call to Dan Lenard to see if he can assist. Motion by Andrea to delegate a \$1,000 for a survey for the proposed area. Second by Kurtis. Motion approved.

Warbler Festival planning is underway. The Railroad club is going to partner with the Warbler Festival and promote a joint event.

Two of the three extra lights poles will need to be installed. We will only have one extra after these are installed. Additional ones will be ordered to have on hand and we will pursue getting reimbursement from the insurance companies for the recent ones damaged.

Façade Grants – McKee is waiting for warmer weather to gut the old Strand. He is also looking into purchasing the old Lynn Twp. Fire Hall for sporting good equipment. No other request.

RED – Roscommon Economic Development

Empty Building – Nothing new to report.

Beautification Committee – Nothing new to report.

Business Support Networking – Nothing new to report.

Marketing and Branding – Nothing new to report.

Sidewalks and Streetscapes – The DPW is working on a sidewalk replacement program for the DDA. John will set a date for the committee to get together. The Christmas decoration info has been passed on to the Christmas in the Village committee to handle rather than the DDA.

Website – Instead of a monthly billing Mike would prefer to wait until there is something that needs to be done on the site and then bill using a cafeteria style billing, this would save the DDA money.

Sawmill Rural Business Center – Diane gave an update on the work she has been doing and passed out a handout showing the businesses she has made contact with along with up-coming events the Sawmill will be holding.

OLD BUSINESS

Lighthouse walkway – No new news John is working on securing the easement with the new owner.

Charging Station - Still no word.

Parking for Fifth Street and Lake – See above comments in the managers report.

Iron Bell Trail – We have not heard anything new.

NEW BUSINESS

Redevelopment Ready Communities - Dan Scow presented the Rising Tide goals. Motion by Erine to earmark the recommended budget of \$16,000 from the DDA to use towards the project to become a Redevelopment Ready Community with the goal of obtaining a certified status, directed by Dan Scow and to include the resolutions as presented in the packet. Support by Andrea. Motion approved.

The Sylvester's purchased the Bradley Furniture store and are opening a new store Artyfacts. The business will be holding community focused events and recreational things. They will be open Saturdays and Sundays part-time right now. Don will move his office from Impact over to his building.

Diane will be opening Made Up North at 805 Lake Street in May featuring Michigan makers, artisans, crafters and cottage food businesses. Booth rentals will be available on a seasonal basis.

Erine will no longer be a DDA resident so we will need to find a new member to serve as a DDA resident.

Tom sent out a list of projects looking for prioritizing the list. Suggestion by Mark for additional categories to help prioritize.

March 13th 8:00 a.m. work session in addition to the regular DDA meeting.

FUTURE PROJECTS – Nothing new discussed.

LIAISON REPORTS

Township – Nothing to report.

Chamber – Winterfest was a great success. Business Expo May 17th with a few changes and additions. Egg Scramble the weekend before Easter.

Motion by Kurtis adjourn. Meeting adjourned 10:18.