

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

BOARD MINUTES

March 20, 2017

Members Present: Tom Obrien, Sue Jock, Phil Weiler, Tammy Schwalm, Tim Legg, Erine Adams, Ron Alden

Excused: John Rosczyk, Jim, Anderson, Doug Hodges, Andrea Weiss

Absent: Roy Spangler

Others Present: Diane Love-Suvada, Pat Riss, Mark Walling

Motion by Sue Jock with support by Erine Adams to accept the Secretary's report. All in favor, motion carried.

Motion by Erine Adams second by Ron Alden to approve the treasurer's report. All in favor motion carried.

Thru (3/17/17) Treasurer's report

Cash on Hand	\$265,272.12
Higgins Twp.	\$12559.31
Village	\$39756.41
Interest 2/28/17	\$20.36
	\$317,608.20

Bills for Approval

Ck #965 Higgins Township Reimbursement	\$5,426.45
Ck #966 Village of Roscommon-RCRC Safe Path	\$360.00
Ck #967 Village of Roscommon-Hall Installment	\$25,000.00
Ck #968 Gro Green-Snow plowing	\$6,825.00
Ck # 969 Consumer Energy	\$80.62
Ck #970 AuSable River Center	\$300.00
Ending Balance	\$279,616.13

CORRESPONDENCE & PUBLIC COMMENT - Letter from Kurtis Norton resigning from the DDA. Kurtis will be taking daughter to school starting in March.

COMMITTEE REPORTS:

Managers Report – Sue commented that Don Scow has filled the empty Village seat and Dan gave an update on the community readiness process to the Village.

Facade Grants – Nothing new from McKee storage. Application was received from the CRAF center to replace the gym floor. The project will cost \$44,000 the request was for \$10,000. The request has been sent to the facade committee. Jim is ok with the request, we have not heard back from Roy. Motion by Erine to approve \$10,000 for the gym floor out of the general fund, second by Ron. Motion approved.

RED – Roscommon Economic Development

Empty Building – Erine is in the process of trying to get good pictures for the rest of the available properties for the website.

Beautification Committee – Village clean-up is scheduled for April 29th, 2017

Business Support Networking – Nothing new to report.

Marketing and Branding – Nothing new to report.

Sidewalks and Streetscapes – Nothing to report.

Website – Nothing to report.

Sawmill Rural Business Center – Diane gave an update on the contacts made and up-coming events.

OLD BUSINESS

Lighthouse walkway – Tom commented now is the ideal time to get it out for bids. Sue mentioned she has lost touch with the project as it has been taken over by John.

Charging Station - Short answer from Consumers was their grant application was not approved to install charging stations at no charge to communities.

Parking for Fifth Street and Lake – Survey is starting for the parking behind the buildings to get started.

Iron Bell Trail – Rosalie received approval for a \$30,000 engineering grant.

NEW BUSINESS

Redevelopment Ready Communities – Request for proposals for the Economic Development Coordinator.

Bids are due Noon, Friday, April 7th, to apply for the position for the Economic Development Coordinator.

Recommendation were made for a new DDA member to replace Kurtis. We also need to find a replacement for Erine that lived in the Village. Erine is interested in taking Kurtis's place if we so desire.

Motion by Phil Weiler, second by Tim Legg to recommend to the Village to appoint Erine to fill Kurtis's position on the DDA board motion approved.

Dan Scow brought up the idea of a new white board. The SawMill purchased a white board to list projects on. The DDA felt the white board is more a temporary tool to use for a brainstorming session, and then put the information into a hard copy. No motion to commit to purchase half the board with the SawMill

The ICE grant has to be turned in ASAP. John would like the DDA to put together a letter of support for the ICE Grant. Motion by Erine Adams second by Sue Jock to draft a letter of support for the ICE grant. Motion approved.

FUTURE PROJECTS – Future projects have been grouped and prioritized into short, mid and long term projects. Sue commented that Economic Development is going to need on-going funding and is currently not represented on our project list and suggested that we budget funds for economic development. A suggestion was made to ask Jim if a line item could be built in the budget for research and development/economic development.

Metro Park clean- up is the April 23rd, 2017

LIAISON REPORTS

Township – Nothing to report.

Chamber – Nothing to report

Motion by Sue to adjourn. Meeting adjourned 9:04.