

## ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

### BOARD MINUTES

December 21, 2015

**Members Present:** Weiler, Schwalm, O'Brien, Rosczyk, Anderson, Hodges, Legg, Norton, Lippert, Weiss, Adams

**Excused:** Spangler, and Jock

**Others Present:** Dan Fishell

Motion by Norton with support from Weiss to accept the Secretary's report. All in favor, motion carried.

Motion by Norton with support from Anderson to approve the Treasurer's report. All in favor motion carried.

**CORRESPONDENCE & PUBLIC COMMENT** - Dan Fishell commented that Lear was penalized \$1,000 for a late water bill. Dan wasn't happy with village council member's comments. Dan feels Lear needs to be treated with a kid's glove they bring a lot to the community.

### **COMMITTEE REPORTS**

**Managers Report** – John started June 1<sup>st</sup> having worked 7 months now and it is a challenging job. The challenges that are a work in process are the DPW, it was lacking at the leadership level. We have two new people, one from the community Gary Boyle and someone with experience from Elk Rapids. John has built a relationship with the Road Commission. The DDA will be instrumental in the walkway project. The Wallace Park project is also a great project, improving use, appearance and safety. The two meetings on the downtown development have been outstanding.

**Façade Grant** – Fred's is working on fascia and soffit. There is a façade grant from St. Vincent De Paul.

**DDA Taskforce** – There was a meeting with a small group in attendance. They are waiting to get back some design ideas from local people. Looking for a voice to add to our "well natured community". They want to get T-shirts printed with these images and get some feedback. There is a date being set for a vacant open house tour with key information people and realtors.

**Sidewalks and Streetscapes** – Sue sent a list of the benches that need attention. A call will be made to Cornerstone Construction to see if they would like to pay for the needed maintenance or have it removed. Sue suggested we are at the point of needing legal counsel on the right of away for the Hilltop project. The committee doesn't have the authority to seek legal counsel. The bills from Gosling & Czubak we owe but we haven't seen an approved plan. John will be the point person along with Sue and Tom, we need to know where we are in the plan.

Andrea had a meeting with the flower committee members to get thoughts together for next year and let them know the budget would be the same and to bill the DDA. They are looking for new vendors. They are also looking at doing a Cherven Memorial in the pocket park and will get things together for a proposal.

**Website** – Jim is working with Todd and Scott. Jim brought up that we need to get the agenda and minutes from the DDA meetings on the DDA website. Jim will take care of it. Andrea brought up that we are having issues with the Wi-Fi in the village. M33 has cut ties with Frontier, Jim recommended a committee to look at other companies. Jim, Erine and Andrea will work together on this project.

### **OLD BUSINESS**

**DDA map update** – Phil has it and is trying to make final adjustments

**Relocating Village Sound System** – Kurtis recommended leaving the equipment where it is and having 4 or 5 people that can access the system, these people will be trained. The process would be to submit a request when it would be needed, what is needed, areas needed etc. Moving it will cost a lot of money. Kurtis, Phil and Erine volunteered to be 3 of the people available. The request form will be posted on the Chamber website.

**Volunteer/ Trustee Service Coordinator 2015/2106** – John is checking into this.

### **NEW BUSINESS**

**E-mail from Roy** – Roy spoke with Dick Bradley and Dick would assist anyone that wanted to re-establish a furniture and sleep store as he has kept all his suppliers. Another potential business is a vinyl window manufacturing business. Equipment & supplies are from the former MayDay window company and someone is willing to train and market.

**Three year term appointments** – Tim, Andrea and Erine all agreed to another 3 years. Tom will contact Sue.

**Election of officers** – The officers will remain the same for the coming year.

**TIF Reports** - Jim had a problem getting the information from the Township because Tom didn't know how to do it, he ended up getting the information from Rebecca at the County. The Township is still learning. Technically we missed the date. Jim is looking at doing a two year report in January.

**FUTURE PROJECTS** – Nothing to report.

**LIAISON REPORTS** – Village nothing to report. Township nothing. Chamber needs Winterfest volunteers particularly for the day off the event.

**Meeting Adjourned at 9:29.** Motion by Kurtis. All in favor.