

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
July 17, 2017

Members Present: O'Brien, Rosczyk, Hodges, Weiss, Jock, Anderson, Hodges, Legg, Weiler

Excused: Schwalm, Adams, Ward, Spangler

Absent:

Others Present: Diane Love-Suvada, Tom Barber, Dan Scow

Motion by Sue with support from Ron to accept the Secretary's report. All in favor, motion carried.
Motion by Phil with support from John to approve the Treasurer's report. All in favor motion carried.

Roscommon Downtown Development Authority –July 2017

(Thru 8/18/17)	Treasurer's report	
Cash on Hand		\$223,898.97
Interest 4/30/17		\$20.66
Higgins Township		\$4,823.75
		\$228,743.38

Bills for Approval

Ck #995 Scott's-Damaged Sidewalk	\$200
Ck #996 Village of Roscommon (Mike Looney & Inmate)	\$50
Ck #997 Mark Walling	\$1,507.27
Ck #998 9&10 News-MFMM Advertising	\$1,260.00
Ck #999 Fox-MFMM Advertising	\$890.00
Ck #991 Erine Adams-Farm Market	\$450.00

Ending Balance \$224,386.11

CORRESPONDENCE & PUBLIC COMMENT - No correspondence.

COMMITTEE REPORTS -

Managers Report

Special meeting tonight for approval of DPW Director Position and sewer monitoring.

Water Tower painting completed

Facade Grant No new. Inquiry for Higgins Township sign. DDA funds are set up for private use but individual requests are on a case by case basis as some exceptions are included.

Sidewalks and Streetscapes – 1 light post is out and 1 is yellow, reported to Nicole last month.

Website – Nothing

Sawmill – Diane provided and update. She announced some dates for Education and Training Sessions, including the Springboard Summit from 9/18-11/13, open house Thursday 24th 6-8pm. Recent grant received by USDA for support, business development and operation. Seeking help from an accountant for grant management/financial help.

Farm market-No report.

OLD BUSINESS

Lighthouse/Ped Bridge –Village approved funding for engineer planning for the initial phase of the pedestrian bridge.

Parking for 5th St. and Lake Tom has sent two email to Todd with no response. After discussion it was general consensus that funding will not be viable long term so this will be communicated accordingly by John.

Iron Bell Initial IBT meeting was last month, with open forum, discussion by engineering firm. They are currently gathering data for preliminary trail plans.

Economic Coordinator – Written report submitted by Mark Walling prior to meeting

Parking Stipes- Pending: Andrea will try to get the name of whom striped the bank's parking lot and John will talk with the rep from Grayling that does theirs.

Two Rare Design Murals – Nothing new to report.

NEW BUSINESS

Tractor/flowers: Parts purchased for watering flowers. No receipt, John to look into, bill at hardware. Lengthy discussion in regards to flowers, committee and responsible parties. General consensus is this should be managed by the Village, they own the tractor, we fund the flowers, with the thoughts that a formal committee with a budget and plan will be needed for 2018 funding.

Meeting with RRC and MEDC: . The RRC Team has a meeting set September 11 at 5pm for disseminating information and organizing a coordinating council. \$350 budget for this event and B2B breakfast, motion by Jim, second by Ron, roll call, motion passed.

Public Relations Strategy-B2B with HLRCC 9/14/17 - As noted in last months meeting minutes. Andrea, Jim, John, and Tom to continue to plan event.

AuSable Drug Renovation: Tom Barber was requested for general knowledge to assess and give a presentation how much it would take to "white board" the building. Tom's presentation was his assessment of the building as being structurally in good shape, needs work, \$65,000 +\$20K/-10K depending on the plans. The upstairs clean, renovated, needs window, possible stair renovation, another \$18,000. This information was in-kind service from Barber Construction to give the committee some idea what is needed for future needs.

Roscommon Welcome Signs: Needs some basic mason work, one needs painting. It is noted that the sign on the south end of town is landscaped, no care has left it weeded, it was discussed to have Twin Oaks look at it, give us a cost to remove it leaving a nice clean sign that can be easily mowed and cared for.

LIAISON REPORTS – Village nothing to report. Township nothing. Chamber- Girls Night Out will be the next Chamber event November 14. Michigan Cares for Tourism is September 18 and 19 at fire training grounds.

Meeting Adjourned at 9:36. Motion by Ron. Support by Andrea All in favor.

Respectfully submitted by Sue Jock