

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

BOARD MINUTES

November 20, 2017

Members Present: Weiler, Schwalm, O'Brien, Rosczyk, Anderson, Weiss, Alden, Wilkerson, Jock

Excused: Doug

Absent: Spangler, Legg

Others Present: Mark Walling, Diane Love-Suvada and Erine Adams

Motion by John with support from Ron to accept the Secretary's report. All in favor, motion carried. Motion by Ron with support from Sue to approve the Treasurer's report. All in favor motion carried.

(Thru 11/17/17)	Treasurer's report	
Cash on Hand		\$232,661.62
Higgins Twp.		\$75,033.65
Interest 10/31/17		\$20.05
		\$307,715.32
Bills Approved Prior Month		
Ck #812 Mark Walling		\$740.00
Ck #813 MDA-Membership		\$200.00
Ck #814 Erine Adams-Farm Market		\$400.00
Ck #815 Twin Oaks Landscaping		\$600.00
Bills for Approval		
Ck #816 Village of Roscommon		\$20.00
Ck #817 Mark Walling		\$460.00
	Ending Balance	\$305,295.32

CORRESPONDENCE & PUBLIC COMMENT - None

COMMITTEE REPORTS

Managers Report - The Village will be receiving grant money in 2020. \$220,000 from federal funds, the balance the Village will contribute to redo Division Street from the light by the Post Office to Robinson Creek. Total project \$275,000. We may want to consider what type of trail opportunities we may want to develop. John has had meetings with the engineering staff regarding the trail walk from the lighthouse to the river and the bridge across the river. It is a priority.

Tom suggested someone contact the Second Chance Academy to get help with the pulling the dead flowers. Mitch Kahn is the contact for Second Chance. The trustees have not been available. The old DHS building was approved for a drug and rehab center. NuCraft Metal was approved for an addition.

Facade Grant - McKee Storage still thinking of moving ahead, have him re-apply when he is ready to move forward.

Sidewalks and Streetscapes - Nothing new.

Website - Jim would like to do more when we do the annual report. He would like to add some pictures and narrative along with the report.

Sawmill - Diane Love-Suvada gave a report along with an estimated operating budget.

Farm market- Erine has all the data for past years. Marcie Dankert is interested in taking over the market.

OLD BUSINESS

Report from Mark Walling - If the DDA owned property there could be opportunity to have the state help us market the properties.

Adams – new board member - Mike Walker is interested in re-joining the DDA board. Motion by Ron to accept Second by Jim. Needs to be appointed and approved by the Village and sworn in.

Lighthouse – John reported in his manager's report the trail walkway from the Lighthouse to town is a priority with the County.

Parking for 5th St. and Lake - There is a follow up letter John planned on getting out. A letter has not been sent to Camp Westminster which could be why they have not responded. There is an opportunity for a back- up plan. Jim commented it is time to take it off the agenda. Todd brought it to us, the owners did not go to Todd. Ron agreed. By a show of hands the majority wishes to remove from the agenda

Iron Bell - Nothing new to report.

Economic Coordinator – The MEDC is beginning their formal RRC application review.

Parking Stripping – Will be done Spring 2018.

Budget – There was some discussion regarding the Sawmill budget. Phil suggested we commit to the Sawmill for \$25,000 for the first 6 months and budget for \$35,000 for the year. Motion by Phil to approve the budget as written budgeting \$35,000 for the Sawmill as stated above. Second by Ron. Discussion and questions asked included what is the likely hood as of July 1st grants will be awarded to the Sawmill. Sue asked who approved the health stipend. This was approved by the Sawmill board. Has there been an attempt to get funding from other counties? Is there an intention to wean off of the funds from the DDA? The DDA's tax revenue is being reduced and it is important moving forward we recognize this. Motion approved.

NEW BUSINESS

Chamber Village Map – A request was made from Cathy Boyle looking for funds to help develop a map to promote the Village. Several entities are looking for a map of the Village to promote business and keep it up to date. Phil will see if the print shop in West Branch could do a donation to print them. Someone else would have to be responsible to keep them updated though. There was a suggestion that the business members that belong to the Chamber would pay to be on the map.

DDA Logo promotions - Sue suggested the DDA purchase some window clings of the DDA logo to promote the DDA. Maybe give them to the recipients of a façade grant for example, to help the awareness of what the DDA does. Phil will follow up with Cathy to see what they paid for window clings.

Sawmill renew contract

FUTURE PROJECTS – Keep a running list so they are not forgotten

Trees at BC Pizza – May

Division Street trail – New item for 2020

AuSable Drugs Purchase

Garbage can advertising

Frontier building parking

Green's & Antiques – parking and open space/Downtown housing

Mike Walker expressed the importance of the DDA board showing more interest and energy to Rising Tide. The board members should each write a letter showing interest so that we don't lose potential funds. Mike will draft the letter and forward it. Cheboygan and West Branch are also trying for Rising Tide funds. Dan Lenard asked that another letter come from the Village specifically. Mike will create a letter that we all can forward as well.

LIAISON REPORTS – Village nothing. Township asked about the current status of the property.

Chamber – Small business Saturday this coming Saturday. Rotatory funded the small business Saturday event.

Meeting Adjourned at 9:53. Motion by Jim. Support by Phil. All in favor.